

Students' Instructions for Thesis Defense

The undergraduate thesis defense has been scheduled on **October 21, 2018 (Sunday)**

Reporting Time: 8:40 AM

Guidelines:

1. You must be present at the reporting time, .
2. You will have to submit the following:
 - a. **Two** copies of thesis dissertation (hard copy). **In case of any extreme situation if you are unable to complete the thesis book: bring one copy thesis printout in spiral bindings and submit two copies of thesis book in traditional thesis binding within 5:00 PM on the 24th October, 2018 (Wednesday).**
 - b. The submission confirmation receipt of online repository (Check the necessary instructions in the next section).
 - c. **Three** copies of printout of your presentation (you can print four or six slides per page on both sides).
3. There will be a **“Thesis Presentations”** folder in the desktop of a designated pc in the presentation lab/class. **You will have to create a folder with your student ids and copy your presentation slide, pdf version of the slide, and your thesis book in it.** For example if your group consists of: 1305xxx and 1305yyy (in ascending order of roll), your folder name will be: 1305xxx_1305yyy. You must complete this within 8:50 AM.
4. You will be presenting your work in front of a thesis board consisting of three faculty members.
5. The time allotment for the presentations is as follows:
 - a. **1 person group: 14 minutes (11 minutes of presentation + 3 minutes of Q&A)**
 - b. **2 or 3 person group: 20 minutes (16 minutes of presentation + 4 minutes of Q&A)**
 - c. **4 or more: 25 minutes (20 minutes of presentation + 5 minutes of Q&A)**
6. Presentations must cover following:
 - a. Problem definition and motivation
 - b. Related work
 - c. Methodology
 - d. Results
 - e. Your Contribution
7. All students of a group must present by turns.
8. You will decide who presents which part of the presentations. However, the board may ask any student to present any part, or interrupt during presentation and switch the speaker.

Instructions for online submission:

You will have to submit the soft copy of your thesis dissertation at http://cse.buet.ac.bd/thesis_add/. After submission you will have to take a printout of the submission confirmation receipt from <https://cse.buet.ac.bd/undergrad/ugresearch.php>. Refer to this manual for uploading instructions: <https://drive.google.com/open?id=1zlt0Z03SVcWemBLptOv7xSvjOivK-NAp>

Submission deadline for soft copy of thesis is: October 20, Saturday, 2018 11:59 PM